



EDC LIMITED

(A Government of Goa Undertaking)

EDC House, Dr. Atmaram Borkar Road, Panaji – Goa 403 001.

CIN: U65993GA1975SGC000214

APPOINTMENT TO THE POSTOF:

JUNIOR ASSISTANT (1 nos.)(Reserved for Visually Impaired)

Applications are invited from interested candidates meeting following minimum qualifications and experience, addressed to the Managing Director, EDC Limited, with the details such as full name, complete address, date of birth, educational qualification showing percentage of marks obtained, mark sheet, extra-curricular activities, employment registration number and card if any, colored passport size photograph, residential certificate, for proving minimum 15 years domicile in Goa, for their recruitment in the below mentioned posts.

Name of the post	No. of post (Category)	Starting basic pay in (Rs.)	Upper Age Limit	Minimum Qualification / experience required.
Junior Assistant	1 (Reserved for Visually Impaired)	25,500.00	45 years	A) Minimum First Class Degree in Science or Commerce or Arts or BBA. B) Knowledge of Computers & Certificate in Word processing, Excel and Power Point C) Minimum speed of 30 wpm in typewriting/ computer typing. Desirable Knowledge of use of Screen Reader/Screen Magnifier

The applications should be received by the EDC Limited latest by, **16/11/2018**. Incomplete applications in any manner and those received beyond the prescribed date above shall be rejected summarily by the EDC Limited.

The visually impaired candidates can use their own scribe at their cost during the written examination.

NOTE:

Only such person, who suffer from not less than **40% of Disability** are eligible to be considered as per “The Persons with Disabilities (Equal Opportunities, Protection of Rights & Full Participation) Act 1995.

The applications are required to be made only using prescribed application form, with details and required annexures.

The age of the candidate will be counted as completed years, as on **31/10/2018**.

Applications forms are available on this website under ‘**RECRUITMENTS**’