

**EDC Limited**  
**(A Government of Goa Undertaking)**  
**1<sup>st</sup> Floor, EDC House, Dr.Atmaram Borkar Road,**  
**Panaji, Goa 403 001**  
**Phone No.0832 2224510-4517**  
**CIN No.U65993GA1975SGC000214**

**E-Tender Notification No.EDC/ENG/CC/03/2018-19**

**Date: 25/02/2019**

**TENDER NOTICE**  
**(e-Tendering mode only)**

The EDC Ltd., invites Tenders in online mode only, under two bid system namely-Technical Bid and Financial Bid, from reputed and experienced contractors for the following works:-

**“ Licence for Collection of PARKING FEE at Patto Plaza, Panaji – Goa ”**

<b>Sr. No.</b>	<b>Item</b>	<b>Particulars</b>
1.	Mode of Tendering	E-Tendering
2.	E-Tendering Website	<a href="http://www.etender.goa.gov.in">www.etender.goa.gov.in</a> or <a href="http://www.tenderwizard.com/goa">www.tenderwizard.com/goa</a>
3.	Tender Estimated	Rs.5,00,000.00 per month (plus goods & service tax and tax collected at source).
3.	Tender Document Fee	Rs.200/-Rupees two hundred only (Non-Refundable) to be paid online through e-payment mode via NEFT/RTGS/OTC/Debit Card/Credit facility/Net banking (Axis Bank) with pre-printed challans available on e-tendering website and directly credit the amount to ITG account as generated by challan and upload the scanned copy of NEFT/RTGS/OTC/Debit Card/Credit Card/Net banking (Axis Bank) challan along with the bid.
4.	Tender Processing Fee	Rs.500/- (Rupees Five hundred only (Non-Refundable) to be paid online through e-payment mode via NEFT/RTGS/OTC/Debit Card/Credit Card facility/Net banking (Axis Bank) with pre-printed challans available on e-

		tendering website and directly credit the amount to ITG account as generated by challan and upload the scanned copy of NEFT/RTGS/OTC/Debit Card/Credit Card/Net banking (Axis Bank) challan along with the bid.
5.	Earnest Money Deposit	Rs.5,00,000/- Rupees Five lakhs only to be paid online through e-payment mode via NEFT/RTGS/OTC/Debit Card/Credit Card facility/Net banking (Axis Bank) with pre-printed challans available on e-tendering website and directly credit the amount to ITG account as generated by challan and upload the scanned copy of NEFT/RTGS/OTC/Debit Card/Credit Card/Net banking (Axis Bank) challan along with the bid.
6.	Date and Time for request of Tender Document	27/02/2019 to 8/03/2019 upto 3.00 p.m.
7.	Date and Time for issue of Tender Document	27/02/2019 to 8/03/2019 upto 3.00 p.m.
8.	Date and Time for Online submission of bids	8/03/2019 upto 3.30 p.m.
9.	Date and Time for opening of Technical Bid	11/03/2019 at 3.30 p.m.
10.	Date and Time for opening of Financial Bid	14/03/2019 at 3.30 p.m.
11.	Contact details	EDC Limited, EDC House, 1 <sup>st</sup> Floor, Dr.Atmaram Borkar Road, Panaji – Goa 403 001 Phone No. : 0832 2224510 -4517 E-mail : edcpanaji@edc-goa.com <u>For e-Tendering assistance</u> Mr. Dilip Pai, 8888636107, Mr. Kiran, 8600651553 Mr. Rajesh 8554878738  Contact No. Email Id: goatender @ gmail.com

The interested bidders are requested to take note of the following points:

1. Interested Bidders are requested to refer the Terms & Conditions of the Tender document and submit the bids in online mode as per prescribed formats only.
2. Interested Bidders should do an e-payment of Rs.200/- towards Tender Document Fee. The Tender Document Fee is non-refundable.
3. Interested Bidders should do an e-payment of Rs.500/- towards Tender Processing Fee. The Tender Processing Fee is non-refundable.
4. Interested Bidders should submit E.M.D. of Rs.5,00,000/- through e-payment mode as mentioned in tender document.
5. The tenderers should quote a lumpsum amount to EDC Ltd. per month (Plus GST & TCS) for licence for collection of Parking Fee round the clock everyday at Patto Plaza, Panaji – Goa payable to EDC Limited.

## **12. Minimum Pre-Qualification Criteria**

*” A person or registered firm or company having past experience of running parking fee collection contract for a reputed organization, for a period of one year minimum or a reputed security agency being in continuous business for last three years and having minimum average annual turnover of Rs.12.00 lakh over last three years ending 31/03/2018 or any registered firm or company in business for last 3 years with minimum average turnover of Rs.25.00 lakh over three years ending 31/03/2018.*

13. The interested tenderers shall submit to EDC Limited by 3.30 p.m. on 8/03/2019 following documents:
  - a. Attested copies of documents to prove experience, the turnover etc, meeting the minimum pre-qualification criteria.
  - b. Attested copy of PAN.

**(The above two documents shall be placed in a single envelop superscribed as Technical Bid)**

**The above mentioned documents shall be also scanned and uploaded on the e-tendering website by 3.30 p.m. on 8/03/2019.**

# **EDC LIMITED**



**1<sup>th</sup> Floor, EDC House, Dr.Atmaram Borkar Road,  
Panaji, Goa 403 001.**

## **TENDER DOCUMENTS**

**FOR**

**LICENSE FOR COLLECTION**

**OF PARKING FEE ROUND THE CLOCK**

**EVERYDAY**

**AT PATTO PLAZA**

**PANAJI – GOA.**

**FEBRUARY, 2019**

## **CONDITIONS OF CONTRACT**

### **Definition of Terms**

In the contract (as hereinafter defined), the following words and expressions shall have the meanings hereby assigned to them except where the context otherwise requires

- a) “EDC ” : means the EDC Ltd., and includes its representatives and assignees or any other organization that EDC Ltd. may entrust maintenance of Patto Plaza or Corporation of City of Panaji in case maintenance of roads of Pato Plaza is handed over to them by EDC Ltd.
- b) “ Licensee” : means the person or registered firm or Company whose tender is accepted by the EDC and includes the licensee’s legal representatives, heirs, successors and permitted assignees
- c) “ Patto Plaza” : means Patto Plaza, Patto Panaji – Goa of EDC Ltd.
- d) “ Work” : means collecting vehicles parking fees everyday, round the clock at Patto Plaza etc. as described in detail hereafter in scope of work.

## 1. SCOPE OF WORK

The Licensee shall have licence to collect parking fees at Patto Plaza, Panaji Goa for a period starting from 01/04/2019 or from the date stipulated in the work order whichever is later till 31/03/2020. The contract can be extended by another one year for the same amount with mutual consent of the Contractor. The parking fees will be collected by the Licencee from vehicles parked in the parking lots of Patto Plaza as per the **schedule of fees** fixed hereafter by EDC for different categories of vehicles. The parking lots are fixed at Patto Plaza, for different categories of vehicles, as marked on the road.

The Licensee will necessarily have to collect such parking fees from vehicles parked except those specifically exempted hereafter. The licensee therefore will be required and will be responsible for regular collection of parking fees at Patto Plaza .

The Licensee shall be responsible for allowing parking of particular category of vehicles only in the parking lot fixed for that category of vehicles. Therefore, the Licencee shall prevent parking of wrong category of vehicles in the parking lots and double parking etc.

The Licensee shall allow parking of any vehicles like trucks, buses, excavators at Patto Plaza for following reasons :-

- 1) Trucks and excavator etc. for the purpose of construction on the plots of Patto Plaza leased out, and for purpose of any construction work undertaken by EDC, only with prior approval of EDC and for the limited time allowed under such approval.
- 2) Any buses specifically connected with any programme or visit to State Museum or Central Library, only with prior approval of EDC and for the limited time allowed under such approval.

3) Trucks of Corporation of City of Panaji, with prior permission of EDC.

EDC reserves right to prohibit and remove any vehicle from parking at Patto Plaza if it is parked for a continuous period without valid reasons.

The Licensee shall also be responsible for maintaining parking discipline, traffic movements, and not allowing parking of any vehicle in places other than parking lots fixed. Therefore, it would be Licensee's responsibility to ensure that no vehicles are parked outside parking lots shown more particularly in the plan of Patto Plaza annexed herewith.

The Licensee will also be responsible for **locking** of such vehicles parked outside the parking lots or in the wrong parking lot and further to park the same in other areas at Patto Plaza allotted by EDC, at relevant times. Such vehicles shall be released only on payment of fine which shall be **Rs.100/-** (Rupees one hundred only) for four wheelers and **Rs.50/-** (Rupees fifty hundred only) for two wheeler. The fine shall be to the account of the Licensee. Every vehicle being fined shall be photographed by licensee when parked in no parking area. The Licensee shall necessarily arrange at his cost, for use at Patto Plaza following:

1. Chain & locking arrangements for vehicles .. 24 Nos.
2. Camera .. 01 No.

The successful Tenderer ( Licensee) will have to present to EDC their plan of implementation of Pay Parking in detail before starting the work.

The successful Tenderer (Licensee) will necessarily employ minimum 20 Nos. of personnel for collecting parking fee, remain open round the clock on all days so that presence of personnel of the Licensee exists on all the roads of Patto Plaza.

No request for additional Board installation/signages/marking of roads will be entertained by EDC.

## 2. SCHEDULE OF FEES

The Parking fees fixed hereafter are as per categories of vehicles. It will also depend on time period of parking. The parking fees will be collected from owners/drivers as per below mentioned fees for different Category of time periods mentioned below:

Two/ Three Wheelers	Rs 2/-	Upto 1 hr
	Rs 5/-	1 hr To 4 hrs
	Rs 10/-	4 hrs To 12 hrs
	Rs 15/-	More than 12 hrs To 24 hrs
	Rs.200/-	Monthly pass
	Rs.20/- per hour	For vehicles parked beyond 24 hrs
Four Wheelers (Car/ Jeep)	Rs 10/-	Upto 1hr
	Rs 15/-	1 hr To 4 hrs
	Rs 20/-	4 hrs To 12hrs
	Rs 30/-	More than 12 hrs To 24 hrs
	Rs.400/-	Monthly pass
	Rs.40/- per hour	For vehicles parked beyond 24 hrs
Trucks and Buses	Rs.100/-	For less than 4 hours
	Rs.150/-	4 hrs To 12 hrs
	Rs.200/-	More than 12 hrs To 24 hrs
Parking Fine	Rs 100/-	4 Wheelers
	Rs 50/-	2 Wheelers

The above rates are for per vehicle and are inclusive of GST & TCS.

- i) The Licensee shall not charge any amount more than the rates prescribed above.
- ii) The Licensee should issue **MONTHLY PASSES** for persons who have offices at Patto Plaza or who work at Patto Plaza or who regularly visit Patto Plaza for work, without giving any assurance or guarantee of Parking space to such pass holders. The draft of monthly passes should be approved by EDC before its issue. The rates for monthly passes shall be **Rs.400/-** per monthly pass for cars/jeep and **Rs.200/-** per monthly pass for two wheelers/three wheelers. The above rates are to be inclusive of GST. Those who take monthly passes, will not be



charged any separate parking fee subject to condition that their vehicle not being parked continuously for more than 72 hours.

- iii) For any vehicle parked beyond 24 hours period, the Parking fee charges for car/jeep and two wheelers/ three wheelers shall be at rate of **Rs.40/-, Rs.20/- per hour respectively**. No vehicle should be allowed to be parked continuously for more than 72 hours in the Parking lots at Patto Plaza.

### **3. EXEMPTION FROM FEES**

No fees will be collected from vehicles of EDC who carry proper identification and from vehicles of Raj Bhavan, Ministers of Government and Judges of Court of Law.

### **4. PAYMENT**

The Licensee shall pay the EDC, the agreed monthly amount towards the right of collecting fees etc. at Patto Plaza **in advance** every month on or before 5<sup>th</sup> of corresponding month. In case of failure to pay such installment on time by the 5<sup>th</sup> without prejudice to rights of the Corporation to cancel the Contract and forfeit security deposit or its part, the Licensee will have to pay interest at 20% per annum compounded quarterly on payments delayed, to EDC. The minimum amount to be quoted by the Tenderers is Rs.5,00,000/- (Rupees Five lakhs only) per month excluding GST & TCS (The GST & TCS amount will have to be paid to EDC, over and above accepted monthly amount).

### **5. SECURITY DEPOSIT**

The total interest free Security Deposit from the Licensee with the EDC shall be two months amount i.e. twice the accepted monthly amount of the successful Licensee. The Earnest Money Deposit of Rs.5,00,000/- will be converted into interest free Security Deposit by EDC. The balance amount towards interest free Security Deposit will have to be paid by the Licensee within 10 days of intimation to them failing which the contract will be cancelled and Earnest Money Deposit/Security Deposit forfeited. The Security Deposit will be returned

to the Licensee without interest, after satisfactory completion of the contract. The Licensee shall pay right to forfeit the security deposit or its part due to any violation of terms and conditions of contract by Licensee.

## **6. TAXES**

The Licensee shall pay all the taxes to the concerned authorities as applicable and at appropriate rates to the Government. Such payments are to be made by the Licensee within the time limits fixed by GST & TCS Regulations. The Licensee shall file periodical returns in respect of GST & TCS. The Licensee shall at the request of the EDC, produce receipt of payments of taxes, returns etc. to EDC Ltd. In case of nonpayment or non-compliance of Acts in respect of GST by the Licensee, it would be treated as breach of condition of contract by the Licensee, and EDC will have right to terminate the contract in accordance with Clause No.16 hereafter.

## **7. UNIFORM ETC.**

The staff of the Licensee will have to wear uniform (Golden Yellow colour tops and dark colours trousers only) at Patta Plaza while collecting the parking fees. The Licensee shall issue Identity cards to the staff of the Licensee. The name of Licensee shall be mentioned on the uniform.

## **8. EDC's INSTRUCTIONS**

The EDC may from time to time give written instructions to the Licensee in respect of parking, security, towing away the vehicles etc. This shall be referred to as EDC's instructions. The Licensee shall forthwith comply with such EDC's instruction within a period of 3 days from date of such instructions.

## **9. OTHER PERSONS ENGAGED BY THE EDC**

The EDC reserves the right to use the Patto Plaza and any portion of the Patto Plaza for the execution of any work or otherwise which EDC may desire to have carried out by other persons as determined by the EDC.

## **10. COMPLIANCE WITH REGULATIONS**

The Licensee shall comply with and give all notices required by an Act or Legislature or by any law for the time being in force or by any regulation or bye-law of any local authority or of any public service Company or authority including in respect of GST & TCS payment who have any jurisdiction with regard to the work or with whose system the same are or will be connected, and they shall indemnify and keep the EDC indemnified against any fees or charges which may be leviable on account of his operations in executing the works.

The Licensee shall be responsible for all kinds of claims, including wages, reinstatement arising out of discharge or dismissals or retrenchment compensation etc. under any acts pertaining to Labour Legislation and the Licensee shall indemnify the EDC for all such claims arising there from.

The Licensee shall comply with all the provisions contained in Contract Labour (Regulation and Abolition) Act, 1970, payment of wages Act, 1946, Minimum wages Act, 1948, Employees Provident Funds and Miscellaneous Provisions, 1952 Employees State Insurance Act 1948, and all the labour legislations, at his own cost and submit proof/evidence to EDC Ltd., when demanded by EDC.

## **11. FAILURE BY LICENSEE TO COMPLY WITH INSTRUCTIONS**

If the Licensee after receipt of written notice from the EDC requiring compliance within seven days fails to comply with EDC's instructions as the EDC may issue, the EDC may engage other agency if necessary to give effect to such EDC's instructions and all costs incurred in connection therewith shall be borne by the

Licensee or may be deducted from any money due or that may become due to the Licensee or may be recovered as a debt. In case of such failure, the EDC may also terminate the rights of the Licensee to collect the parking fees and forfeit part or whole of the security deposit of the Licensee.

## **12. ATTENDANCE ETC.**

The Licensee shall be regular in collecting the parking fees, remain open everyday round the clock and maintain parking discipline by vehicles owners at the Patto Plaza. The collection shall be done with due diligence. Quarrel or any such type of problems should be avoided by the Licensee with owners/drivers of vehicles or with people in general.

## **13. OFFICE IN GOA**

The Licensee shall set up an office in Goa, within 30 days from date of start of work, if they do not have one already.

## **14. TICKETS**

The Licensee shall prepare tickets of size and colour, text thickness to be approved by the EDC. The collection of parking fees to be done only against issue of tickets. Separate colours to be used for different categories of vehicles, time etc. The size of tickets shall not be less than 50 mm by 75 mm. Printed tickets numbered/electronic machine numbered will be issued by the Licensee. The name of Licensee, date, time, type of vehicle, as well as mention of "Patto Plaza" will be included on the tickets. Also mention of contract period and schedule of fees on the back side should be made on the Tickets. The licensee shall preferably introduce electronic ticket issuing machine to all the ticket collectors for easy operation.

## **15. ESI/EPF**

The Licensee shall be responsible for payment of ESI, salary and provident fund of the persons to be employed by him as per the existing rules and laws applicable. If required by EDC, the copies of records for having deposited the contributions shall be made available to EDC.

## **16. TERMINATION OF CONTRACT**

For any breach of conditions of contract by the Licensee, the EDC shall have right to terminate the contract with a 7 days notice. In case of such termination, the EDC shall have the right to forfeit the entire interest free Security Deposit or its part.

## **17. SETTLEMENT OF DISPUTES**

In case of dispute arising out of terms and conditions of the present contract or the execution thereof, or interpretation of any clause in the contract, the dispute shall be referred to arbitration of a committee comprising of MD, EDC Ltd., one Director of EDC Ltd., and one external member being a professional in fields like Chartered Accountant, Lawyer, Engineer to be nominated by EDC. The decision of the Committee shall be final and binding on the parties

## **18. SUBLETTING**

The Licensee shall not sub-let the work.

## **19. SAFETY/SECURITY**

The Licensee shall indemnify/ keep EDC indemnified from any liabilities arising out of any disputes that may arise between the Licensee and the vehicle owners/ drivers and any other third parties damage or theft of vehicle and as regard to the execution of the present contract.

## **20. CLEANING/WASHING**

- a) The Licensee shall not permit any cleaning/washing of any vehicles at Patto Plaza.
- b) Unpacking/unloading of vehicles at Patto Plaza.

## **21. CRIMINAL BACKGROUND**

In case during contract period, it is noticed by EDC that the Licensee or any of its personnel has any criminal background, it will have a right to terminate the contract without any compensation payable to the Licensee.

## **22. POLICE VERIFICATION REPORT**

The Contractor shall submit Police Verification Report of the employees appointed by the Contractor for collecting parking fees at Patto Plaza issued by the local police stations with their respective photos within a period of 90 days from the date of commencement of the contract.

**ANNEXURE**

Photo with signature

I/ We \_\_\_\_\_ Resident of /with Office at \_\_\_\_\_

\_\_\_\_\_

hereby quote my offer for “License for collection of Parking Fee etc “ for EDC Ltd. at Patto Plaza, Panaji – Goa for a period till 31.03.2020 as below:

Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_

Only) **per MONTH** plus GST and TCS as applicable.

I have carefully read and understood the conditions of contract here before and has studied the plan and visited Patto Plaza area. I shall abide with such conditions of contract if my offer is accepted by EDC Ltd.

Name : \_\_\_\_\_

Signature \_\_\_\_\_

Mobile No. \_\_\_\_\_

